

VILLAGE OF WEST WINFIELD
BOARD MEETING MINUTES
January 9, 2023

PRESENT: Mayor Thomson, Trustees: S. Smith; J. Murphy, T. Niederlander
Village Clerk, S. Van Duren; Codes Officer, M. Connors
D Sterling West Winfield Star

ABSENT: Trustee Wheat

The meeting was held at Bisby Hall and called to order at 6:30 PM by Mayor Thomson.

Motion to Authorize the Clerk Treasurer to pay the bills presented on abstract #8 dated 1/9/2023 was made by Trustee Murphy and seconded by Trustee Smith. Ayes: Thomson, Murphy, Niederlander, Smith: Nays: None

Motion to Approve the Minutes of the December meeting was made by Trustee Smith and seconded by Trustee Murphy. Ayes: Thomson, Murphy, Niederlander and Smith: Nays: None.

Motion to Approve the Treasurer's report was made by Trustee Smith and seconded by Trustee Murphy. Ayes: Thomson, Murphy, Niederlander and Smith: Nays: None

Department Reports:

Clerk/Treasurer:

A \$1,000 donation was received from the Greater Winfield Medical Building – to be used toward the ambulance expenses – a thank you note has been sent – donation has been applied toward the Stryker bill for new straps on the stretcher.

The following dates have been set for the 2023-24 Budget Workshops; January 16, 23, 30.
The workshops will take place 6PM in the library at Bisby Hall.

Codes: M Connors requested that a change be made to the safety checklist for rental properties; make mandatory that GFI's be six feet from the sink.

Concerns have been raised if the property at 369 W Main St. will be used as a residential or commercial building. M Connors will monitor the situation.

Streets: The '09 Ford truck is ready to be listed for sale. Trustee Murphy will look into placing it on Auctions International and/or Facebook Marketplace.

Water: Recently repaired water leaks at Curtis Avenue properties. Possible leak on Pleasant Street.

The Fire Hydrant on South St is scheduled to be replaced on Friday, January 13th – weather permitting.

Fire / Ambulance Department: No fire or ambulance call report was available. The fire department continues to work on grant applications. The Department was awarded a \$1,500 Grant from the DEC – to be matched by the Village.

COMMITTEE REPORTS:

Bisby Hall: Continue looking for a bench for in front of Bisby Hall

Clean Energy: No Report

Grants: The Village has received a \$55,350 Climate Smart Communities Project Grant to be used toward the development of the comprehensive plan for the village.

Zoning / Codes: Trustee Murphy is working on the rental property registration list and letters.

OLD BUSINESS:

- Employee evaluations – Mayor Thomson sent out a sample evaluation form for the board to review and make suggestions. Job descriptions need to be developed for DPW, clerk /treasurer, office assistant. The employee handbook needs to be updated and needs to include the sexual harassment policy and the reimbursement policy.

NEW BUSINESS:

- D. Barletta has reported that a truck parked at 416 Curtis Ave is parked partially in the street and it has been interfering with plowing of the street. He is requesting that it be towed. A letter will be sent to the property owner requesting that the truck be moved. A copy of the letter will also be placed on the truck. Towing will occur if no response is received from the property owner.
- New legislation allows local governments to offer a volunteer firefighter and ambulance worker property tax exemption – we will look into this for next year.
- Complaints have been received regarding the setting off of fireworks on North Street between Thanksgiving and New Year Eve. A letter will be sent to the owner of the property regarding the actions of their tenants requesting that they stop.
- Complaints have been made regarding speeding on South St. Discussion was held regarding the purchase of electronic speed signs alerting drivers of their speed. We need to look into possible grants.
- Water Street resident is the target of door knocking / window banging harassment – late at night. It is possible that it is an individual or group of teenagers. The Board requested the STAR print a request asking if anyone has any information.
- Mayor Thomson announced that he will not be seeking re-election.

Motion to Adjourn the meeting made by Trustee Murphy, seconded by Trustee Smith. Ayes: Thomson, Murphy, Niederlander and Smith: Nays: None

Meeting adjourned at 8:05 PM.

Respectfully submitted by
R Scott Van Duren
Village Clerk Treasurer